

\_\_\_\_/\_\_\_\_\_/2020

**ANNEX I**

\*To be submitted by the tenderer

**SERVICE TENDER SUBMISSION FORM**

***Contract title: External audit of ROUTE WB6 project.***

***Financed from : The Norwegian Ministry of Foreign Affairs***

**1 SUBMITTED by (i.e. the identity of the tenderer)**

|  |  |
| --- | --- |
| **Insert: Full official name of entity or entities (in cases of consortium specify the Leader and member/s) making this application** |  |
| **State respectively the official legal form of entity or entities (in cases of consortium) and provide information on ownership structure** |  |
| **Insert: Name of the representative of Entity, Signature and stamp** |  |
| **Insert: Name of the representative of the Member Entity (Only in cases of consortium) Signature and stamp** |  |
| **Insert: Full official address of Entity** |  |
| **Insert: Full official address of Member Entity (in cases of consortium)** |  |

**1.1 CONTACT PERSON (for this tender)**

|  |  |
| --- | --- |
| **Name** |  |
| **Address** |  |
| **Telephone** |  |
| **e-mail** |  |

**2. TENDERER’S STATEMENT**

**As part of their tender, each Legal Entity identified under point 1 of this form, must submit a signed statement from using the following format.**

**STATEMENT**

I, the undersigned, hereby declare that we have examined and accept without reserve or restriction the entire contents of the tender dossier for the tender procedure referred to above.

1. We offer to provide the services requested in the tender dossier in accordance with Terms of reference and other conditions and requirements stated in the tender dossier without reserve or restriction.
2. We present this tender on the basis of the documents submitted according to your requirements stated in “Instructions to Tenderers” and “Terms of Reference” which comprise our technical offer, and our financial offer,
3. a) The price of our tender is (insert total sum in numbers and words) (/ in EUR):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

b) Please insert below price breakdown in numbers and words, based on each reporting period output/deliverables specified in the terms of reference.

1. Audit report 2019 price breakdown: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. Audit report 2020 price breakdown:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. Audit report 2021 price breakdown:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

In our offer all***applicable taxes are included***

1. We are making this tender in our own right. (insert name of Entity). We confirm, as capacity-providing entity to be jointly and severally bound in respect of the obligations under the contract.
2. We state that we have the financial and economic standing and technical and professional capacity referring to this call of tender for performing the contract according to the Terms of Reference and other conditions set for this tender by the Contractor Authority.
3. We understand that if we fail to comply with contract obligations the award may be considered null and void.
4. We agree to abide accordingly to the Terms of Reference and instructions to tenderers requirements and conditions.
5. In particular, we fully agree to abide to the stipulations settled in point 12: Ethic Clauses/Corruptive practises and we have no conflict of interests or any equivalent relation which may distort competition with other tenderers or other parties in the tender procedure at the time of the submission of this tender,
6. We will inform the contracting authority immediately if there is any change in the above circumstances at any stage during the implementation of the tasks. We also fully recognise and accept that any inaccurate or incomplete information deliberately provided in this application may result in our exclusion from this and other potential contracts.
7. We note that the contracting authority is not bound to proceed with this invitation to tender and that it reserves the right to award only part of the contract. It will incur no liability towards us should it do so.

|  |  |
| --- | --- |
| **Name** |  |
| **Signature and stamp** |  |
| **Date** |  |

**3. TENDERER DECLARATION ON HONOUR ON EXCLUSION CRITERIA**

**As part of their tender, each Entity identified under point 1 of this form, must submit a signed declaration on honour on exclusion criteria stating that they are not in any of the exclusion situations using the following format:**

**DECLARATION ON HONOUR ON EXCLUTION CRITERIA**

I, the undersigned, hereby declare that we are not in any of the exclusion situations listed below:

**Situation of exclusion**

1. Are bankrupt or being wound up, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities, are subject of proceedings concerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations.
2. They or persons having powers of representation, decision-making or control over them have been convicted of an offense concerning their professional conduct by a final judgment;
3. They have been guilty of grave professional misconduct; proven by any means.
4. They have not fulfilled obligation relating to the payment of social security contributions or taxes in accordance with the legal provisions of the country in which they are established, or with those of the country of the Contracting Authority or those of the country where the contract is to be performed;
5. They or person having the powers of representations, decision-making or control over them have been convicted for fraud, corruption, involvement in a criminal organization or money laundering by a final judgment;
6. They make use of child labour or forced labour and/or practice discrimination, and/or does not respect the right to freedom of association and the right to organize and engage in collective bargaining pursuant to the core conventions of the International Labour Organization (ILO).

**Note:**  *In any case The Contractor Authority has the right to further investigate and request evidences to support the declarations if it has reasonable ground to doubt the content of such information.*

|  |  |
| --- | --- |
| **Name** |  |
| **Signature and stamp** |  |
| **Date** |  |

**4. TENDERER FINANCIAL IDENTIFICATION**

**As part of their tender, each Entity identified under point 1 of this form, must submit a signed form to indicate the bank account into which payments should be made if the tender is successful using the following format.**

**BANKING DETAILS**

|  |  |
| --- | --- |
| ACCOUNT NAME |  |
| IBAN/ACCOUNT NUMBER |  |
| CURRENCY |  |
| SWIFT CODE |  |
| BANK NAME |  |
| BRANCH CODE |  |
| FULL OFFICIAL ADREESS OF BANK BRANCH |  |

**ACCOUNT HOLDER’S DATA**

|  |  |
| --- | --- |
| ACCOUNT HOLDER’S NAME |  |
| ACCOUNT HOLDER’S ADRESS |  |

|  |  |
| --- | --- |
| **Name** |  |
| **Signature and stamp** |  |
| **Date** |  |