



# **The Western Balkans Youth Cultural Fund**

## **Informative Grant Application Form**

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**Regional Youth Cooperation Office**

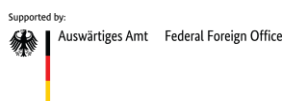
**Call for Project Proposals 2025**

**The Western Balkans Youth Cultural Fund**

**Informative Grant Application Form for Individuals**

This document will give you an overview of the questions and required information that you will have to provide while applying for the Western Balkans Youth Cultural Fund Call for Project Proposals. Please be aware of the fact that this is not the application form. The applicant will still be required to register online and submit the application through the platform by following the link below:

<https://rycogms.org/applicant>



## LIST OF TABs:

1. Identity of the applicant
2. General information about the project
3. Project idea
4. Target Group
5. Partnership
6. Communication and Visibility
7. Education and professional experience
8. Supporting documents

## I Identity of the Applicant

*(In case an individual wants to cooperate with another individual from another Contracting Party<sup>1</sup>, they can do so, but at the same time the applicant registered on the RYCO Platform takes the lead over the entire process)*

**First Name\*** *(Open text)*

**Family name\*** *(Open text)*

**Which age group you belong to:**

- a) 18 - 30 years old
- b) above 30 years old

*Please note that the account holder is automatically considered as the leader of the project. He/she is in charge of:*

- *the application;*
- *signing the grant agreement on behalf of the other group members;*
- *receiving and managing the grants;*
- *reporting on the project outcomes and financial reporting;*
- *all communication towards RYCO.*

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<sup>1</sup> Contracting Party or CP refers to Governments which established RYCO: 2 Albania, Bosnia and Herzegovina, Kosovo\*, Montenegro, North Macedonia, and Serbia.



*If someone other than you is supposed to be the group leader, please apply with their account to this application.*

**Gender\***

*(Drop down list)*

- M
- F
- Other
- I prefer not to say

**Ethnicity\***

**Place of residence\*:** *please specify the RYCO CP in which you're currently a legal resident. Only legal residents of the listed RYCO CPs below are eligible to take part in the project.*

*(Drop-down list of RYCO CPs)*

- Albania
- Bosnia and Herzegovina
- Kosovo\*<sup>2</sup>
- Montenegro
- North Macedonia
- Serbia

**Address, street, and number \*** *(Open text)*

**Postal code\*** *(Open text)*

**City\*** *(Open text)*

**Phone number\***

*Please include the relevant CP code (e.g. +382 67 111 111)*

**Email address\*** *(Open text)*

**List of Collaborators:**

Please name your collaborator(s):

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<sup>2</sup> This designation is without prejudice to positions on status, and is in line with UNSCR 1244/1999 and the ICJ Opinion on the Kosovo declaration of independence



Official name of the collaborator (in English and local language)

Location

Legal status

*(Explanation: Collaborators are individuals, cultural and educational institutions, CSOs, local authorities, youth offices/centers, mayor's office, festivals, (social) enterprises and companies, etc. Please mind that the focus of this LOT 1 is on regional engagement. Therefore, you need to have at least one collaborator from another RYCO Contracting Party.*

*Please, also know that engaging collaborators from your local community will present an added value to the project).*

**Locations of the project activities:**

*(Please state names of local communities (city, CP) where the project activities will take place)*

City

Location

**The overall budget of the project:**

*(Please state the overall requested amount from RYCO in EUR)*

**II GENERAL INFORMATION ABOUT THE PROJECT**

**The project is the activity you plan to develop as an individual, together with your collaborator from other RYCO CPs.**

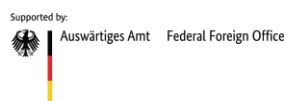
**TITLE OF THE PROJECT:** *(state the title in English and local languages)*

**1. Please, provide a short summary of your project idea.**

**PLEASE SELECT:**

**2. MAIN SECTOR\*** *(dropdown many)*

1. Architecture
2. Cultural Heritage
3. Design and Fashion Design
4. Literary



5. Music
6. Performing arts
7. Visual arts
8. Other *If other, please specify:*

### 3. MAIN DISCIPLINE\* (dropdown many)

#### 1. Architecture

- Traditional
- Urban
- Landscape
- Other  
*If other, please specify:*

#### 2. Cultural Heritage

- Crafts
- Museum institutions
- Natural
- Tangible (built heritage)
- Intangible (living heritage)
- Other  
*If other, please specify:*

#### 3. Design and Fashion Design

- Design
- Fashion Design
- Other

#### 4. Literary

- Translation
- Poetry
- Narrative
- Theatre
- Comic books
- Other  
*If other, please specify:*

## 5. Music

- Classic
- Opera
- Folk/Indie
- Jazz/Blues
- Rap/hip hop
- Pop
- Rock
- Metal/Goth
- Experimental
- Other

*If other, please specify:*

## 6. Performing arts

- Dance
- Theatre
- Puppetry
- Street art
- Circus
- Outdoor arts performance
- Other

*If other, please specify:*

## 7. Visual arts

- Painting
- Sculpture
- Photography
- Digital arts
- Comic arts
- Other

*If other, please specify:*

#### **4. PLEASE SELECT RYCO THEMATIC AREA YOU WOULD LIKE TO TACKLE WITH YOUR PROJECT PROPOSAL:**

*(Please, find more information about RYCO thematic areas in section 2 of the Guidelines for Grant Applicants)*

- a) Thematic Area 1: Peacebuilding and Reconciliation
- b) Thematic area 2: Youth empowerment and engagement in society

### **III PROJECT IDEA\* (objectives, activities, methodology and timeline)**

#### **1. Please indicate the main objective of your project idea:**

*Examples:*

- a) To create, produce or develop art.*
- b) To connect: e.g. taking part in network meetings, showcases and festivals, etc.*
- c) To explore and delve into rich cultural heritage, to inform, direct or inspire their own creativity. For example, for artists studying and researching on a specific topic.*
- d) To learn about cultural traditions and benefit from diverse expertise from across Western Balkans. For example, residencies, creative hubs, workshops, master classes and other types of training outside of formal education.*

#### **2. What are the specific objectives of your project? What difference would it make if you succeeded in reaching these objectives? (max 500 words)**

*(Here we want to know what your project will try to achieve. Please focus on what can realistically be addressed by your project. Please make sure to mention the changes that you anticipate in relation to your target group, or the expected impact on your specific context)*

#### **3. How is this project going to contribute to the selected thematic area and overall peacebuilding effort? (max 500 words)**

#### **4. Timeline and a short description of the activities**

*(The timeframe of project implementation is from 2 to 4 months which is calculated from the date of signing the agreement until the submission of the final project evaluation).*

#### **Select type of activities:**

Activity  <i>(include the activities as presented in section 7 of the proposal; add rows if necessary)</i>	Short Description of the Activity	Implemented by	TIMEFRAME			
			<i>M on th 1</i>	<i>Mo nth 2</i>	<i>Mo nth 3</i>	<i>M on th 4</i>
Activity 1 - Name						
A1.1 - Name						
A1.2 - Name						
A1.n - Name						
Activity 2 - Name						
A2.1 - Name						
A2.2 - Name						
A2.n - Name						

**5. Regional relevance of your project. In which ways are you and your collaborator(s) planning to ensure the regional component of your project proposal and how it will contribute to the regional cooperation?**

*(In RYCO terms there are different ways to achieve regional components and it is referred to: e.g. diversity of the partnership, topic of regional importance, mobility, etc. Please, take a look at the **Guidelines for Grant Applicants** on the tips how to ensure regional component, **Section 4.3.1**)*

**6. Mobility and its relevance (optional)**

**In case your project idea encompasses it, please, explain how the mobility will allow you to achieve the objective you chose above (to learn, to create, to connect, to explore), why it is important that you travel and that you stay in the destination for the requested duration in order to reach this objective?**



#### **IV TARGET GROUP**

- 1. What is the connection with young people and how do you plan to actively engage them in the project? (max 500 words)**

*(Bear in mind that a minimum of 10 young people (14-30 years old) should be involved in project implementation).*

- 4. Who do you plan to reach with this project proposal?**

- a) Who is your primary target group?**

*(Here we want to know who your target groups are and why you think it is important that they are included in the project and interact together.)*

- b) Please choose which of the following individuals belonging to vulnerable groups you plan to engage in your project implementation.**

- young women
- NEETs youth (''not in education, employment or training''),
- young people with disabilities,
- marginalized groups based on race, ethnicity (such as Roma, Ashkali, Egyptians, etc.),
- youth belonging to ethnic minority,
- youth belonging to religious minority,
- youth belonging to gender minority,
- LGBTQ+ youth,
- youth with fewer opportunities,
- youth from rural/remote areas with limited or no access to social structures, youth services,
- youth with unprivileged educational and/or economic backgrounds, etc.,
- youth without parental care,
- youth exposed to conflict, violence and/or bullying,

- youth involved in conflict with the law,
- youth immigrants or refugees,
- youth living in poverty,
- youth discriminated based on race,
- none of above,
- other (*please, specify*).

**c) Please, outline the methodology on how you plan to reach out to them?**

*(Please, bear in mind that RYCO places a focus on engagement of women and youth belonging to vulnerable communities as outlined in the Guidelines for Grant Applicants, section 3.6)*

## **V PARTNERSHIP**

**1. Please tell us:**

- a) **Who do you plan to engage as a collaborator(s)?**
- b) **In what way they will contribute to the project implementation.**

*(Explanation: Collaborators are individuals, cultural and educational institutions, CSOs, local authorities, youth offices/centers, mayor's office, festivals, (social) enterprises and companies, etc. Please mind that the focus of this LOT 1 is on regional engagement. Therefore, you need to have at least one collaborator from another RYCO Contracting Party.*

*Please, also know that engaging collaborators from your local community will present an added value to the project).*

**2. Please describe the distribution of work between you and your collaborator(s)?**

## **VI COMMUNICATION AND VISIBILITY**

1. Please, shortly explain your communication and visibility plan.

## **VII EDUCATION AND PROFESSIONAL EXPERIENCE**

*(data about education are collected for RYCO statistical purposes and will not influence the outcome of the selection process)*



**1. Highest educational qualification (if any)**

*Drop-down list with following options:*

- Secondary school
- Bachelor
- Master
- PhD
- Other (Open text)

**2. Highest educational qualification in artistic/cultural fields (if any)**

*do you have any formal on non-formal education in the field of art or culture (select the answer)*

*formal*

*non-formal*

*both*

*none of the above*

**3. Did you spend part of your studies or your whole studies outside WB6?**

YES NO

If YES, please tell us which one.

**4. Languages\***

*Please indicate your level of English languages or other languages in official use in the Western Balkans. Proficiency:*

*A1/2: Basic User*

*B1/B2: Independent User*

*C1/C2: Proficient User*

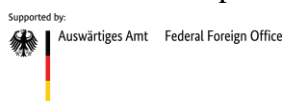
**5. I am/my group can be characterized as:\***

**a) Emerging Artist/Cultural Professional**

*In the early stages of creative development and of a professional career.*

**b) Established Artist/Cultural Professional**

*With exhibition or performance history;*



With a performance(s) programmed in (inter)national festivals and theaters;  
With publications on the artistic oeuvre (as opposed to media coverage).

**6. Current employment status\***

*Drop down list with: (multiple choice questions)*

- Full-time employed
- Temporary/part-time employed
- Self-employed
- Unemployed
- In education

## VIII SUPPORTING DOCUMENTATION

1. Proof of legal residence, passport, or ID (1 PDF)\*
2. Short Curriculum vitae (1 PDF)\*
3. Artistic portfolio - sample of current work (in case there are more members - 1 PDF for the entire group)\*
4. At least one relevant link relevant to your artistic work

*Added value:*

5. *Social media profile*
6. *Information about Membership in artistic networks*

**Please note: Only pdf files are allowed to be uploaded in the system otherwise the application will not be considered successfully to be evaluated for the next steps.**

**If shortlisted they will be invited to submit:**

1. Administrative Identification Form (Word)
2. Financial Identification Form (Bank account)

Handwritten form submissions will not be accepted.