



YPS Granting Scheme

Informative Grant Application Form

This application form is intended only for the purpose of informing potential applicants on the content of the application for this Call for Project Proposal. The applicant will still be required to register online and submit the application through the platform by following the link below:

<https://rycogms.org/applicant/>

Dear Applicants,

This document provides an overview of the questions and required information you will need to submit as part of your application for the Call for Project Proposals.

Please note: This is **not** the actual application form. Applications can only be submitted online via the official application platform (link to be provided).

I) BASIC INFORMATION**I. Identity of the Applicant**

Please provide the following information:

- Official name of the organization (in English and local language)
- Address, post code, city, and telephone number (including international code)
- Email address of the organization
- Contact person for this project
- Title/position of the contact person in the organization
- Contact person email and telephone number (including international code)
- Registration number (or equivalent)
- Date of registration (must be registered at least one year prior to the launch of the Call)
- Place of registration (location)
- Website and social media profiles of the Lead Applicant
- Legal status
- Number of partners in the project
- Organization's last annual turnover in EUR (2024)

II. Identity of the Partner(s)

- Official name of the partner (in English and local language)
- Address, post code, city, and telephone number (including international code)
- Contracting Party where the Partner is registered
- Contact person for this project
- Contact person's email and telephone number (including international code)
- Date of registration and registration number
- Legal status
- Role in the preparation of the application
- Website and social media profiles of the partner

II) BASIC INFORMATION OF THE PROJECT**A. Thematic Areas (YPS Pillars)**

Please indicate which of the five YPS pillars your project addresses:

1. **Participation** – Empowering young people to influence policies and decisions that affect their lives and engage in democratic processes.
2. **Protection** – Strengthening mechanisms to protect youth from violence, discrimination, and rights violations.
3. **Prevention** – Addressing instability drivers such as extremism and corruption through youth-led initiatives.
4. **Partnerships** – Building cooperation between youth, institutions, and international actors for sustainable peace.
5. **Disengagement & Reintegration** – Supporting the reintegration of at-risk youth, ex-combatants, or marginalized groups.

. Project Details

- Project title
 - Location(s) of project activities
 - Project duration (minimum 4 months, maximum 8 months)
 - LOT applied for (LOT 1 or LOT 2)
 - Overall project budget
 - Requested financial contribution from RYCO
 - List of collaborators and their roles
 - Short project description
 - Approximate number of direct beneficiaries (youth)
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III) PROJECT IDEA

I. Context & Problem Statement

1.1 Understanding the Local Context

- What are the key challenges in your local context regarding YPS?
- How do these limit youth participation and inclusion?
- What specific issues do young people face in your community?
- Why is solving this issue crucial for peace and youth empowerment?
- How do local conditions impact youth involvement in peace and security?

Response Limit: Max 100 words per section

1.2 Defining the Problem

- What specific issue does your project aim to address?
 - How does this issue affect the youth you are engaging?
 - How does the issue relate to YPS, reconciliation, or youth inclusion?
 - How were youth involved in identifying the issue and designing the proposal?
 - How does your project address this issue sustainably?
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II. Project Objectives & Expected Impact

2.1 Project Objectives

- What are your project's core objectives, and how do they align with YPS?
- What behavioral, attitudinal, or capacity-related changes are expected?
- What difference will the project make?
- How does the project contribute to inclusion and peace?

2.2 Ensuring Constructive Youth Engagement

- How will you create safe spaces for meaningful youth engagement?
 - What preparations will be made for intercultural mobility or peacebuilding?
 - What methods will foster constructive dialogue and collaboration?
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III. Target Group & Selection Process

3.1 Target Participants

- Who are your target youth groups and why?
- What needs do they have?
- How will participants be selected and engaged?
- How were youth included in project design and implementation?

3.2 Inclusion of Marginalized Youth

Will your project involve any of the following?

- NEET youth
- Youth with disabilities
- Roma, Ashkali, Egyptians, ethnic or religious minorities
- LGBTQ+ youth
- Youth from remote areas
- Economically disadvantaged youth
- Youth without parental care
- Youth affected by conflict or violence
- Youth in conflict with the law
- Migrants/refugees
- Youth living in poverty
- Other (please specify)

3.3 Gender Inclusion

How will you ensure at least **30% participation** of women and girls in your activities?

III) . PROJECT ACTIVITIES

For each planned activity, provide:

- **Activity Category**
- **Description and Methodology**
- **Location** (City or Municipality)
- **Leading Partner**

- **Timeline**
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IV) PARTNERSHIP

4.1 Formation & Relevance of Partnership

- How was the partnership established?
- How will it contribute to addressing YPS-related challenges?
- Are you working with local institutions?
- How will this partnership help influence local policy?

Note: As a key project output, applicants must produce a **policy paper** with actionable recommendations.

4.2 Experience in Youth Cooperation

Choose one:

- This partnership is new to youth cooperation.
- The partnership has previous experience in youth cooperation.

Describe your work with youth and its relevance to this project.

4.3 Experience in RYCO Thematic Areas

Choose one:

- This partnership is new to RYCO's themes.
- This partnership has previously implemented RYCO-related activities.

Describe how your experience aligns with RYCO's areas: youth mobility, peacebuilding, and regional cooperation.

4.4 Roles and Responsibilities

- Explain how responsibilities will be divided between the Lead Applicant and partners.
- Include any roles of external experts or facilitators if applicable.

h of your organizations.]

V) PROJECT MANAGEMENT AND LEARNING

5.1 OUTCOMES AND OUTPUTS¹. Please provide a brief **description** of the outcomes and outputs of the project. If applicable, please list the relevant outcomes and outputs along with the methods of measuring/evaluating them. Examples are provided below.

Intervention Logic <i>The three levels are linked by causal relations</i>	Description of objectives and results	Indicators <i>to measure the achievement of the specific objectives and results</i>	Sources of Information <i>to report on indicators and verify target values</i>	Assumptions and Risks <i>external factors which may positively or negatively affect the project</i>
Overall Objective (Impact)	Policy objective of the programme or funding area to which the project shall contribute. Please refer to policy objectives of the GFFO.	Please leave these fields empty		
Project Objective 1 (Outcome)	The direct changes (awareness, action) in the target group the project aims. Short-term and possibly medium-term effects of the outputs.	Outcome indicators measure the quantitative and above all qualitative changes aimed at by the project. For each indicator: Baseline: at the beginning of the project Target value: to be achieved at the end of the project	Sources of information which provide reliable data for each outcome indicator, stating also how this data is collected.	External factors relevant for the achievement of the specific objective as well as any risks to be considered
Result 1.1 (Output)	Products and services which result from project activities and which are essential for achieving the project objective.	Output indicators measure the quantity and quality of the products, services, knowledge or capacities provided. For each indicator: Baseline: at the beginning of the project Target value: to be achieved at the end of the project	Sources of information which provide reliable data for each outcome indicator, stating also how this data is collected.	External factors relevant for the achievement of the result, as well as any risks to be considered
Result 1.2 (Output)	see above	see above		see above

Project Objective 2 (Outcome)	see above	see above	see above	see above
Result 2.1 (Output)	see above	see above	see above	see above
Result 2.2 (Output)	see above	see above	see above	see above

5.2 What are the specific risks that affect the success of your project, and what measure will you take to mitigate them?

[Please tell us about specific project risks that may arise during your project. What do you think might happen and make it hard for you to achieve the expected results? Tell us what your main ideas are to prevent negative consequences and how you will approach it if things go wrong]

5.3 How will you ensure visibility for the project activities, their results, impact and RYCO support, especially within the communities targeted by your project?

[Here we want to know what you will do to make sure that your activities are visible and can inspire a broader audience, beyond the direct project participants. Besides a short explanation in one paragraph, please also provide a basic communication plan, including planned promotion of project activities and donor support in traditional media (TV, news portals, print) and social media.]

¹ An outcome is usually as a finite, measurable change of behavior, practices, or conditions of an organization, system, or group of beneficiaries by the end of the implementation period. An output describes the specific, tangible deliverables that result from an activity. Outputs should be linked to the outcomes.

CHECKLIST FOR THE APPLICATION

Before sending your project proposal, please check that each of the following criteria has been met in full and tick them off.	Tick the answer below	
	Yes	No
Administrative		
1. The project proposal is typed and is in English	<input type="checkbox"/>	<input type="checkbox"/>
2. The budget is presented in the requested format, and stated in EUR	<input type="checkbox"/>	<input type="checkbox"/>
3. The Declarations by the Lead Applicant and all the Partners have been filled out, stamped and signed	<input type="checkbox"/>	<input type="checkbox"/>
4. Scanned Declarations are uploaded	<input type="checkbox"/>	<input type="checkbox"/>
5. All the correct required supporting documents such as Confirmation of Registration are enclosed. Please check the List of Supporting Documents for the full list of required documents	<input type="checkbox"/>	<input type="checkbox"/>
Eligibility		
6. The Lead applicant and its partner(s) are legal entities established at least two years prior to the launch of this call and have experience on similar project on YPS Agenda (section 4.3 of the Guidelines)	<input type="checkbox"/>	<input type="checkbox"/>
7. The Lead Applicant is submitting only one project proposal	<input type="checkbox"/>	<input type="checkbox"/>
8. The partners do not have partnership roles in other project proposals	<input type="checkbox"/>	<input type="checkbox"/>
9. The project will be implemented in the Western Balkans 6	<input type="checkbox"/>	<input type="checkbox"/>
10. The financial contribution requested from RYCO, the activities, and costs included in the budget form are in conformity with the stipulations of sections 4.2, and 8 of the Guidelines for Applicants	<input type="checkbox"/>	<input type="checkbox"/>
11. The Data Protection (Privacy Policy) Document (<i>I confirm that I have read and accepted the Data Protection (Privacy Policy) Document</i>) is uploaded	<input type="checkbox"/>	<input type="checkbox"/>