

Regional Youth Cooperation Office



Call for Project Proposals 2025

RYCConnecting You(th)



Informative Grant Application Form

This application form is intended only for the purpose of informing potential applicants on the content of the application for this Call for Project Proposal. The applicant will still be required to register online and submit the application through the platform by following the link below:

<https://rycogms.org/applicant/>

Dear Applicants,

This document will give you an overview of the questions and required information that you will have to provide while applying for the RYConnecting You(th) Call for Project Proposals. Please be aware of the fact that this is not the application form. You can fill out the application form only online on the following link: <https://rycogms.org/applicant/>

Once your user account is created on the OGMS platform, you will be able to begin the application process.

We will ask you the following questions:

BASIC INFORMATION

1. IDENTITY OF THE APPLICANT

- Official name of the organization (in English and local language)
- Address, postcode, city and telephone no. (incl. international code) of the organization
- Email address of the organization
- Contact person for this project
- Title/position of the contact person in the organization
- Contact person email and telephone no. (incl. international code)
- Registration number (or equivalent)
- Date of registration (must be registered at least one year prior to the launch of the Call)
- Place of registration (location)
- Website and social media profiles of the Lead Applicant
- Legal status
- Number of partners in the project
- Organization's last annual (2024) turnover in EUR

2. IDENTITY OF THE PARTNER(S)

- Official name of the partner (in English and local language)
- Address, post code, city and telephone no. (incl. international code) of the organization
- Contact person for this project
- Contact person's email and telephone no. (incl. international code)
- Date of registration (must be registered at least one year prior to the launch of the Call)
- Place of registration

- Website and social media profiles of the partner
- Legal status
- Role in the preparation of the application

3. BASIC INFORMATION OF THE PROJECT

- LOTs
- Title of the project
- Location(s) of the project activities
- Duration of the project
- Specification of the LOT you are applying for (LOT 1 or LOT 2)
- Overall budget of the project
- Requested financial contribution from RYCO.
- List of collaborators and their role in the project
- Short Description of the Project
- Approximate number of direct beneficiaries (young people)

I. PROJECT IDEA

What is the local context that you and your partners are facing, and how does it impact the opportunities for young people? What is the main issue/problem faced by youth, and what are its effects? Why is important to solve this issue? (250-500 words)

In this section explain:

- *what is the main issue/challenge young people face, and how it affects their daily lives, relationships, sense of belonging, participation, or opportunities;*
- *how is this issue/challenge experienced by the specific group of young people you aim to engage;*
- *why is this issue/challenge relevant in the current social, political, or regional context;*
- *how were young people involved in identifying this issue/challenge and shaping the initial project idea.*

II. RELEVANCE TO THE SELECTED LOT

Clearly explain how the issue/challenge relates to the LOT you are applying under; (up to 500 words)

LOT 1 – Reconciliation, Intercultural Cooperation, and Youth Exchange

Explain how the challenge is connected to one or more of the following:

- *dealing with the past, historical narratives, or reconciliation;*
- *intercultural dialogue, learning, or trust-building among young people;*
- *youth-led peacebuilding, civic engagement, or inclusive regional exchanges.*

LOT 2 – Regional formal and non-formal Youth Cooperation and Structures

Explain how the challenge relates to:

- *gaps or weaknesses in existing formal and non-formal regional youth cooperation structures;*
- *unmet or emerging needs that require new or strengthened regional youth networks, platforms, or mechanisms;*
- *limited representation, coordination, or collective advocacy of specific youth groups at the regional (WB 6) level.*

III. INTENDED CHANGE AND CONTRIBUTION TO LOT OBJECTIVES

What specific change does your project aim to achieve, and how does it contribute to the objectives of the selected LOT? (up to 500 words)

In this section describe:

- *clear, realistic, and achievable objectives of your project;*
- *the expected changes in attitudes, behaviors, skills, relationships, or capacities of the target group(s);*
- *how these changes contribute to reconciliation, intercultural understanding, peacebuilding, youth engagement, or sustainable regional cooperation.*

LOT-specific guidance

LOT 1 – Reconciliation, Intercultural Cooperation, and Youth Exchange

Focus on:

- the quality of interaction, dialogue, and learning processes;
- how short-term activities lead to deeper reflection, learning, or community impact beyond the project duration.

LOT 2 – Regional formal and non-formal Youth Cooperation and Structures

Focus on:

- strengthening coordination, relevance, or sustainability of regional youth structures;
- how your initiative contributes to lasting regional cooperation beyond the project duration.

IV. YOUTH PARTICIPATION AND OWNERSHIP

How are young people meaningfully involved in shaping, implementing, and owning this initiative? (250-500 words)

In this section explain:

- *how were young people involved in the design of the proposal (e.g. needs assessment, idea generation, consultations);*
- *what concrete roles young people will have during implementation (e.g. decision-making, facilitation, coordination, peer learning, advocacy);*
- *how youth ownership and shared responsibility will be ensured throughout the project.*

LOT-specific guidance

LOT 1 – Reconciliation, Intercultural Cooperation, and Youth Exchange

Explain how young people are not only participants, but active contributors to dialogue, learning, reconciliation, or peacebuilding processes.

LOT 2 – Regional formal and non-formal Youth Cooperation and Structures

Explain how young people are involved in:

- governance, coordination, or leadership of the regional structure or network;
- representation and collective decision-making at regional level.

V. METHODOLOGICAL APPROACH: Interaction, Safety, and Learning

How will you ensure meaningful, constructive, and safe engagement among young people from different backgrounds? (250-500 words)

In this section describe:

- *your overall facilitation and learning approach (e.g. dialogue-based, peer-led, experiential, reflective);*
- *how participants will be prepared for intercultural, regional, or sensitive encounters;*
- *how trust, mutual listening, and respectful dialogue will be fostered;*
- *how tensions, disagreements, or sensitive topics will be addressed in a responsible and inclusive way.*

(Please focus on methods and approaches rather than listing activities.)

LOT-specific guidance

LOT 1 – Reconciliation, Intercultural Cooperation, and Youth Exchange

Explain how you will:

- address sensitive topics (e.g. dealing with the past) in a safe and supportive environment;
- integrate reflection and learning so experiences translate into understanding and action.

LOT 2 – Regional formal and non-formal Youth Cooperation and Structures

Explain how you will:

- facilitate cooperation across Contracting Parties, organizations, or youth groups;
- support shared understanding, coordination, and collective action within regional structures.

VI. INCLUSION AND REGIONAL ADDED VALUE

How does your initiative ensure inclusive participation and meaningful regional cooperation? (up to 500 words)

In this section explain:

- *which groups of young people are often underrepresented or excluded in your context, and why;*
- *what concrete measures you will take to address barriers to participation (geographic, socio-economic, cultural, institutional, or structural);*
- *why regional cooperation across the WB6 is essential for achieving your objectives and added value.*

LOT-specific guidance

LOT 1 – Reconciliation, Intercultural Cooperation, and Youth Exchange

Focus on inclusive participation in regional exchanges, dialogue spaces, and learning processes.

LOT 2 – Regional formal and non-formal Youth Cooperation and Structures

Focus on:

- representation of diverse or marginalized youth within regional structures;
- how collective regional action strengthens youth voices and advocacy.

VII. LEARNING, SUSTAINABILITY AND CONTINUITY

What will remain after the project ends? (up to 500 words)

In this section describe:

- *how learning outcomes, relationships, or cooperation initiated through the project will be sustained or further developed;*
- *how the initiative contributes to longer-term reconciliation, youth participation, or regional cooperation beyond the project duration.*

LOT-specific guidance

LOT 1 – Reconciliation, Intercultural Cooperation, and Youth Exchange

Focus on continuation of learning processes, youth networks, or engagement after the project period.

LOT 2 – Regional formal and non-formal Youth Cooperation and Structures

Focus on sustainability of regional networks, platforms, coordination mechanisms, or governance structures.

VIII. TARGET GROUP

Will your project include marginalized and youth with fewer opportunities? If so, please outline which groups will be targeted.

Please choose one or more options, indicating which groups of young people will be included in the project:

- Persons with physical disabilities
- Persons with developmental challenges
- Gender minority
- Ethnic minority
- Religious minority
- Roma
- LGBTQI+
- Living in poverty
- Living in remote area with limited or no access to social structures, youth services
- Living in remote area without internet connections
- Youth not in employment, education and training
- Youth without parental care

- Youth exposed to conflict, violence and/or bullying
- Youth involved in conflict with the law
- Youth discriminated on basis of ethnicity
- Other

How do you plan to reach them and engage in the project?

In this section explain in detail your approach in engaging youth from these groups as participants in your project activities.

IX. PROJECT ACTIVITIES: Description, methodology and timeline

In this section you are required to fill in the timeline of your proposed activities

Activity (include the activities and add rows if necessary)	Short Description of the Activity	Implemented by	Timeframe (months)					
			M1	M2	M3	M4	M5	M6
Activity 1 - Name								
A1.1 - Name								
A1.2 - Name								
A1.n - Name								
Activity 2 - Name								
A2.1 – Name								
A2.2 – Name								
A2.n - Name								

X. PARTNERSHIPS

How was your partnership created? How are the challenges you are trying to address relevant for all project partners? What makes your partnership suitable to tackle them? (up to 300 words)

In this section explain why you chose to work together and why you think your partnership is relevant to address the issues and reach the objectives identified in your project.

Which of the following sentences reflects your experience in youth cooperation projects the best.

- Project consortium is new to the youth cooperation
- Project consortium implemented youth cooperation activities/projects in the past

Please describe you and your partner's experience in working with youth.

Which of the following statements best reflects the experience of the project consortium in areas relevant to RYCO's work (such as reconciliation, intercultural dialogue, youth participation, inclusion, and regional cooperation)?

- The project consortium has no previous experience implementing activities or projects related to reconciliation, intercultural dialogue, youth participation, inclusion, and/or regional cooperation.
- The project consortium has previous experience implementing activities or projects related to reconciliation, intercultural dialogue, youth participation, inclusion, and/or regional cooperation.

Please describe your and your partner's experience in working with RYCO's areas of work.

Please explain the distribution of work between the Lead Applicant and the partner(s), and each of their roles in the project implementation. If it applies, please also tell us about the key external experts/facilitators profiles that you intend to engage as part of your project. (up to 300 words)

In this section explain how you divided the roles and responsibilities during the project implementation, not only between the partners but also within each of your organizations.

XI. PROJECT MANAGEMENT AND LEARNING

Instructions for Applicants:

This section helps reviewers understand what your project aims to achieve (outcomes) and what tangible results it will produce (outputs). Clearly linking each outcome to specific activities and measurable indicators will strengthen your application.

Definitions:

Outcome: A finite, measurable change in behavior, practices, or conditions of an organization, system, or group of beneficiaries by the end of the project. Outcomes describe the impact your project will have.

Output: A tangible product, deliverable, or direct result of project activities (e.g., report, workshop, training session). Outputs contribute to achieving the outcomes.

Guidance for Completion:

- Identify the desired outcome of your project.
- Link each outcome to the specific activity or part of the project that will contribute to it.
- Define the expected results, ensuring they are measurable.
- Describe the means of measurement or evaluation to track progress and assess success.

(Note that the table below serves as an example of the expected format and content)

Expected Outcome/Output	Key activity	Output indicator	Means of Verification
Improved intercultural competences and mutual understanding among young participants	Regional intercultural youth exchange	At least 25 young participants (with at least 40% participation of the less-represented sex) demonstrate increased intercultural awareness, openness, and communication skills, as evidenced by pre- and post-exchange self-assessments and facilitated reflection	RYCO questionnaire, pre/post project surveys, facilitated reflection sessions.
Increased capacity of young people to engage in respectful dialogue on contested historical narratives	Facilitated dialogue workshops and reflection sessions on dealing with the past	At least 20 participants demonstrate improved ability to listen to and reflect on diverse perspectives, as shown through pre/post self-assessment and facilitated group reflection	RYCO questionnaire, pre/post surveys, reflection reports, facilitator observation notes
Improved access to regional youth cooperation opportunities for young people with fewer opportunities	Targeted outreach and inclusive participation measures within regional exchange activities	At least 40% of participants come from rural areas, marginalized communities, or other fewer-opportunity groups, with demonstrated active participation throughout the project	Participant lists (disaggregated), outreach documentation, reflection sessions, facilitator feedback

Improved coordination and strategic capacity of an existing regional youth network	Strategic planning meetings and governance workshops for network members	A joint strategic or action plan is developed and formally adopted by network members from at least three WB6 Contracting Parties	Memorandum of cooperation, governance document, membership list, meeting records
Establishment of a new regional youth cooperation structure responding to an identified youth need.	Network-building meetings and formalization activities	A new regional youth network or platform is established, with at least 10 member organizations from a minimum of two WB6 Contracting Parties and a basic governance framework in place	Memorandum of cooperation, governance document, membership list, meeting records

Tips for Applicants:

- Use specific numbers where possible (e.g., number of participants, events, reports).
- Link each outcome clearly to a specific activity to show how you will achieve it.
- Ensure that results are measurable and observable; vague statements like “participants will benefit” are not sufficient.
- Choose evaluation tools appropriate to the activity and outcome (e.g., surveys, tests, interviews, observation, attendance tracking).
- Consider short-term, medium-term, and long-term outcomes if applicable

What are the specific risks that affect the success of your project, and what measure will you take to mitigate them? (up to 300 words)

In this section tell us about specific project risks that may arise during your project. What do you think might happen and make it hard for you to achieve the expected results? Tell us what your main ideas are to prevent negative consequences and how you will approach it if things go wrong

How will you ensure visibility for the project activities, their results, impact and RYCO support, especially within the communities targeted by your project? (up to 300 words)

In this section explain how will you make sure that your activities are visible and can inspire a broader audience, beyond the direct project participants. Besides a short explanation in one paragraph, please also provide a basic communication plan, including planned promotion of project activities and donor support in traditional media (TV, news portals, print) and social media.

XII. CHECKLIST FOR THE APPLICATION

Before sending your project proposal, please check that each of the following criteria has been met in full and tick them off.	Tick the answer below	
	Yes	No
Administrative		
1. The project proposal is submitted in English	<input type="checkbox"/>	<input type="checkbox"/>
2. The budget is presented in the requested format, and stated in EUR	<input type="checkbox"/>	<input type="checkbox"/>
3. The Declarations by the Lead Applicant and all the Partners have been filled out, stamped and signed	<input type="checkbox"/>	<input type="checkbox"/>
4. Scanned Declarations are uploaded	<input type="checkbox"/>	<input type="checkbox"/>
5. All required supporting documents enclosed. Please check the List of Supporting Documents for the full list of required documents.	<input type="checkbox"/>	<input type="checkbox"/>
6. Copy of the balance sheet and income statement for 2024 certified by a chartered accountant or authorized person/institution, or equivalent is enclosed. Certificate from the relevant tax authority that the legal entity (Lead Applicant) that has paid all due taxes in accordance with the local legislation. This certificate should be issued in September 2024 or later.	<input type="checkbox"/>	<input type="checkbox"/>
Eligibility		
7. The Lead Applicant and its partner(s) are legal entities established at least one year prior to the launch of this Call for Proposals, in accordance with sections 2.2.1 (Lead Applicant) and 2.2.2 (Partner(s)) of the Guidelines for Applicants.	<input type="checkbox"/>	<input type="checkbox"/>
8. The Lead Applicant is submitting only one project proposal	<input type="checkbox"/>	<input type="checkbox"/>

9. The partners do not have partnership roles in other project proposals	<input type="checkbox"/>	<input type="checkbox"/>
10. The project will be implemented in the WB 6	<input type="checkbox"/>	<input type="checkbox"/>
11. The financial contribution requested from RYCO, the planned activities, and the costs included in the Budget Form are in conformity with the provisions of sections 2.3 (Eligible Activities), 2.8 (Eligibility of Costs), 2.9 (Eligible Direct and Indirect Costs), and 2.10–2.11 (Ineligible Costs) of the Guidelines for Applicants.	<input type="checkbox"/>	<input type="checkbox"/>